

American University  
Proposal for an Individualized or Interdisciplinary Degree  
Cover and Signatures Page

This form is for students who enrolled at AU for the first time for the fall 2014 semester, or were readmitted for fall 2014 or later.

Before completing this form, please read the guidelines at [http://american.edu/provost/registrar/pdf/upload/Individualized-Majors-Minors-Processes\\_2014.pdf](http://american.edu/provost/registrar/pdf/upload/Individualized-Majors-Minors-Processes_2014.pdf).

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Name	AU Email
AU ID	Expected Graduation
Home Academic Unit	Degree
Proposal type	
Completed credits	Cumulative GPA <i>***Must be 3.5 or above</i>
Contact person for this proposal	

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Student Name (print)	Student Signature	Date
Faculty Sponsor Name (print)	Faculty Signature	Date
Faculty Advisor Name (print)	Faculty Signature	Date
Program Chair/Director	Chair/Director Signature	Date
Home Academic Unit Dean Name (print)	Dean Signature	Date
Second Dean Name	Dean Signature	Date
Third Dean Name	Dean Signature	Date

Please attach the following:

- a. A statement of the central concept of the major or minor, and, if applicable, an explanation of its interdisciplinary character. This statement should include how the major or minor contributes to the student's academic goals along with an explanation of how existing programs of study do not satisfy those goals.
- b. An outline of the academic requirements of the major or minor, including a list of all required courses with their corresponding prerequisites and a tentative semester-by-semester schedule for their completion. Include both the course number and course title.
- c. Electronic copy of your AU transcript, including the evaluation of your transfer credits that was completed by your advisor when you enrolled at AU (if applicable).

Once you have collected all the necessary signatures, please scan this page to PDF, and combine it into a single PDF file with elements a, b and c.

### Order of Review

1. Complete template and all required signatures. Submit all in one PDF document to Faculty Sponsor.
2. Faculty Sponsor submits the proposal to [faculty senate@american.edu](mailto:faculty senate@american.edu) for a recommendation.
3. After receiving the recommendation of the Faculty Senate committee, the Vice Provost for Undergraduate Studies will approve or will not approve the program.
  - 3a. If approved, the Vice Provost for Undergraduate Studies will notify the Office of the University Registrar, and all signatories on the proposal.
  - 3b. If not approved, the Vice Provost for Undergraduate Studies will notify all signatories on the proposal.

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